



POSITION ANNOUNCEMENT
ASSISTANT TEACHER

Kent Youth & Family Services is currently accepting applications for full and part-time Assistant Teacher positions with the Early Learning, Head Start & ECEAP program. This position is responsible for working with the lead teacher to provide comprehensive child development and health services for preschool-age children that will help them develop school readiness skills. Works to enhance the parent's role as the principal influence on the child's education and development.

SKILLS, KNOWLEDGE, AND ABILITIES:

- Experience working with preschool age children, parents, staff and community of diverse backgrounds.
- Ability to be a positive role model for children & support them in their developmental skills.
- Ability to use effective organizational and time management skills.
- Ability to provide training and support to volunteers, including parent volunteers.
- Ability to follow directions and guidance from the teacher, working as a team member.
- Ability to communicate effectively, both orally and written format, in English, maintaining confidentiality at all times.

QUALIFICATIONS:

- AA or BA degree in ECE or related field, plus 1-yr experience in early childhood setting; or
- Current CDA from the Council for Professional Recognition or Washington State ECE Initial Certificate, Short Certificate of Specialization, or Certificate, plus one year experience in an ECE setting preferred, or
- A Provisional Hire must complete a Professional Development Plan and has 5 years to complete above requirements, committing to complete 1/5th of requirements each year. Preferred 1 year preschool experience.

MINIMUM REQUIREMENTS:

- Completion of a successful criminal history and fingerprinting background check.
- Complete health examination, including TB screening as recommended by health provider.
- Obtain First Aid and Infant/Child CPR card within 90 days of hire and keep current.
- Obtain a Food Handler's permit within 90 days of hire and keep current.
- Attend center meetings and activities, including some evenings.

WORKING CONDITIONS:

- Must be willing to work a flexible schedule to meet family need including some evenings.
- Must be willing to assist child(ren) during emergencies and daily activities, including lifting & holding them, up to 50 pounds.
- Must be able to lift/move educational materials and equipment, stretching, reaching, and bending, up to 50#, using safe techniques.
- Stand, stoop, kneel, bend and work with children on the floor for extended periods.

COMPENSATION & BENEFIT: \$18.50 – 22.00 per hour for approximately 1592 hrs/school year, DOE. Excellent benefits for FT staff (30+ hrs): 403b retirement includes agency contribution at 5%, after one year of employment; paid medical, dental, vision, life, & long-term disability for employee.

OPENS: June 22, 2022 **CLOSES:** July 5, 2022 or when filled.

TO APPLY: Qualified applicants download an application at KYFS.org and submit cover letter, resume, and completed application to: Theresa LaRonde, Early Learning Director, Kent Youth & Family Services, 232 Second Ave South, Suite 201, Kent WA 98032, or theresal@pugetsoundhs.org, or fax 253-630-9733.

KYFS is an Equal Opportunity Minority/Female/Individuals with Disabilities/Protected Veteran and Affirmative Action Employer. We hire qualified candidates without regard to age, race, religion, color, sex, sexual orientation, gender,