



POSITION ANNOUNCEMENT

ASSISTANT TEACHER

Kent Youth and Family Services (KYFS) is Kent Youth & Family Services is currently accepting applications for full and part-time Assistant Teacher positions with the Early Learning program. This position is responsible for working with the lead teacher to provide comprehensive child development and health services for preschool-age children that will help them develop school readiness skills. Works to enhance the parent's role as the principal influence on the child's education and development.

SKILLS, KNOWLEDGE, AND ABILITIES:

- Experience working with preschool age children, parents, staff and community of diverse backgrounds.
- Ability to be a positive role model for children & support them in their developmental skills.
- Ability to use effective organizational and time management skills.
- Ability to provide training and support to volunteers, including parent volunteers.
- Ability to follow directions and guidance from the teacher, working as a team member.
- Ability to communicate effectively, both orally and written format, in English, maintaining confidentiality at all times.

QUALIFICATIONS:

- AA or BA degree in ECE or related field, plus 1-yr experience in early childhood setting; or
- Current CDA from the Council for Professional Recognition or Washington State ECE Initial Certificate, Short Certificate of Specialization, or Certificate, plus one year experience in an ECE setting preferred, or
- A Provisional Hire must complete a Professional Development Plan and has 5 years to complete above requirements, committing to complete 1/5th of requirements each year. Preferred 1 year preschool experience.

MINIMUM REQUIREMENTS:

- Completion of a successful criminal history and fingerprinting background check.
- Complete health examination, including TB screening as recommended by health provider.
- Obtain First Aid and Infant/Child CPR card within 90 days of hire and keep current.
- Obtain a Food Handler's permit within 90 days of hire and keep current.
- Attend center meetings and activities, including some evenings.

WORKING CONDITIONS:

- Must be willing to work a flexible schedule to meet family need including some evenings.
- Must be willing to assist child(ren) during emergencies and daily activities, including lifting & holding them, up to 50 pounds.
- Must be able to lift/move educational materials and equipment, stretching, reaching, and bending, up to 50#, using safe techniques.
- Stand, stoop, kneel, bend and work with children on the floor for extended periods.

COMPENSATION & BENEFITS: \$15.00 – 18.50per hour, DOE. Excellent benefits for FT staff (30+ hrs): 403b retirement includes agency contribution at 5%, after one year of employment; paid medical, dental, vision, life, & long-term disability for employee.

OPENS: July 14, 2021 **CLOSES:** July 30, 2021 or when filled.

TO APPLY: Qualified applicants download an application at KYFS.org and submit cover letter, resume, and completed application to: Theresa LaRonde, Early Learning Director, Kent Youth & Family Services, 232 Second Ave South, Suite 201, Kent WA 98032, or theresal@pugetsoundhs.org, or fax 253-630-9733.

Kent Youth and Family Services is an Equal Opportunity Minority/Female/Individuals with Disabilities/Protected Veteran and Affirmative Action Employer. We hire qualified candidates without regard to age, race, religion, color, sex, sexual orientation, gender, gender identity, national origin, ancestry, citizenship, protected veteran or disability status, or any factor prohibited by law.