



## **POSITION ANNOUNCEMENT** **AFTERSCHOOL RECREATIONAL SITE SUPERVISOR**

Kent Youth & Family Services (KYFS) is hiring for a Recreational Site Supervisor. This position is responsible for the daily on-site supervision of recreation activities at their assigned Public Housing Community Center. Plans and implements academic and recreational related programs. Coordinate facility schedule and manage facility operation and maintenance. Works closely with the After-School Program Coordinator in program development and serve as a liaison between housing residents and Kent Youth and Family Services.

This is a great opportunity for someone who wants to give back to the community. Enjoys working with a diverse group of people. Is dependable and has a desire to make a difference.

### **QUALIFICATIONS/REQUIREMENTS:**

- Two years college or equivalent experience working with youth.
- Proficiency in Microsoft Office and type 30 WPM.
- Excellent communication skills and the ability to interact positively with youth, community residents, service providers, and other staff.
- Have or get a CPR and first aid certificate
- Experience working with low-income, culturally, and racially diverse youth and families.
- Must have valid WA State driver's license with satisfactory driving record and carry minimum auto insurance coverage.
- Must be able to pass Washington State Patrol criminal background check including fingerprinting.

### **WORKING CONDITIONS:**

- Must be willing to work flexible hours including evenings and weekends.
- Must be able to travel to meetings and sites.
- Able to provide transportation for youth and adults in Agency vans.
- Able to work with a large group of youth and withstand increased noise levels.
- Ability to lift up to 50 pounds.
- Physical agility to participate and supervise youth recreational activities.

### **COMPENSATION & BENEFITS**

- Job Type: Full-Time
- Pay: \$15-\$17/hr DOE
- **BENEFITS:** KYFS offers excellent benefits to our staff. FT staff are eligible for: Company paid 403b retirement, current contribution is at 5% after one year of employment; paid medical, dental, vision, life and LTD insurance for employees; 9 paid holidays; 2 paid floating holidays; up to 3 weeks of vacation 1<sup>st</sup> year of employment; and up to 12 paid sick days per year.

**OPENS:** 2/1/2021

**CLOSES:** When filled.

### **HOW TO APPLY:**

Submit an employment application or resume to [cvoonm@kyfs.org](mailto:cvoonm@kyfs.org), apply on-line on our website at [www.KYFS.org](http://www.KYFS.org), apply on Indeed.com, FAX 253-373-9441 or mail: KYFS 232 2<sup>nd</sup> Ave S #201, Kent, WA 98032 Attn: HR